Meeting Minutes 2

**Date/Location:** 24-Jul-2021, google meet

Time 9.00pm -10.00pm

**Attendees:** Fazla Rabbi Sajid (FRS),

Rayhan Bappy (RBP),

Md. Rakibul Kabir Khan (RKR)

Zubaer Ahmed (ZBA)

**Start Time:** 8.00 PM

**End Time:** 8.45 PM

# Decisions

* Python standard format for coding will be used as Coding standard for the project. (Sample format is uploaded in slack and GitHub Wiki.)
* Documentation tool “Sphinx” is selected for the project.

Actions

* Complete Use case diagram.
* Complete Use case details.
* Complete UI draft for each function.

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| Action | Allocated team member(s) | Deadline |
| Use case diagram | RBP, FRS | 27/07/2021 |
| Use case details | ZBA,RKB | 27/07/2021 |
| Create a Draft UI Design for "Sign Up" Use Case | RBP | 27/07/2021 |
| Create a Draft UI Design for "Login" Use Case | ZBA | 27/07/2021 |
| Create a Draft UI Design for "Voice Search" Use Case | ZBA | 27/07/2021 |
| Create a Draft UI Design for "Dashboard" Use Case | RKB | 27/07/2021 |
| Create a Draft UI Design for "Listening News" Use Case | FRS | 27/07/2021 |
| Create a Draft UI Design for "Source and Date-time" Use Case | RBP | 27/07/2021 |
| Create a Draft UI Design for "Password Reset" Use Case | RKB | 27/07/2021 |
| Create a Draft UI Design for "Logout" Use Case | FRS | 27/07/2021 |